



VACANCIES

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED PEOPLE FOR THE FOLLOWING MOTHEO TVET COLLEGE, PERMANENT: LECTURERS POSITIONS:

INSTRUCTIONS TO APPLICANTS: The application must only include a completed and signed new Z83 form, obtainable from any Public Service Department or on the College website at www.motheotvet.edu.za. and a detailed Curriculum Vitae. Certified copies of certificates, identity documents and all other relevant documents like a drivers' license will only be requested from shortlisted candidates on or before the interview date. A complete set of applications must be submitted separately for every post that you wish to apply for with a clear post description and Reference number. Persons with disabilities are encouraged to apply. The College has the right to withdraw and/or amend adverts for post(s) and retains the right not to fill the post(s) as determined by the delegated authority. It is the responsibility of applicants to ensure that their applications reach the College on or before the closing date. Applications received after the closing date will under no circumstance be considered.

PLEASE FORWARD APPLICATIONS TO:

THE PRINCIPAL
MOTHEO TVET COLLEGE
PRIVATE BAG X20509,
BLOEMFONTEIN, 9300

Or alternatively hand deliver them at Motheo TVET College,
Central Office:
Corner St George and Aliwal Street
For the attention of Ms N Nameka

Closing date for applications is 26 June 2026
(No late applications will be accepted)

APPLICANTS ARE RESPECTFULLY INFORMED THAT IF NO NOTIFICATION OF APPOINTMENT IS RECEIVED WITHIN 4 MONTHS OF THE CLOSING DATE THEY MUST ACCEPT THAT THEIR APPLICATIONS WERE UNSUCCESSFUL.

**POST : SENIOR LECTURER:
BUSINESS STUDIES
REFERENCE NUMBER:
MOT/DHET/SEN-BS/BFN/2026
POST LEVEL: 2**

**CENTRE: BLOEMFONTEIN CAMPUS
SALARY: R 452 649.00pa**

MINIMUM REQUIREMENTS:

- Matric/Grade 12 Certificate plus a recognised three-year National Diploma/ Degree in Commerce and Teaching qualifications. SACE Certificate • Computer Literacy. • Three years of lecturing experience at a TVET College.

CORE DUTIES: • Assist with the registration of students and the students' induction procedures. • Management of leave of lecturers in the faculty. • Manage and coordinate students, lecturers, and administrative processes within the faculty. • Manage, coordinate, and monitor teaching and learning to ensure the implementation of the curriculum as required by the legislation. • Planning of lecturer work allocation in the faculty. • Assist the Faculty Head with the compilation of the timetable. • Manage and coordinate assessment and examination processes in the faculty, including the development of Assessment tasks, marking of scripts, and capturing of marks. • Manage own class attendance, including capturing of students' attendance by lecturers. • Maintain discipline among students. • Prepare and manage ICASS activities; Subject Files, Assessment Files, and Evidence Files. Report monthly to the faculty head on the prescribed format. • Provide academic support to lecturing staff and students. Liaise with students and parents.

**ENQUIRIES: Mrs MR Tebele
CONTACTS: 051 014 7601**

**POST: SENIOR LECTURER: (PLP) NCV
REFERENCE NUMBER:
MOT/DHET/SEN-PLP/HSV/2026
POST LEVEL: 2**

**CENTRE: HILLSIDE VIEW CAMPUS
SALARY: R 452 649.00pa**

MINIMUM REQUIREMENTS:

- Three years' teachers' qualification and Diploma/Degree in Education specialising in English/Communication. • Computer Literacy. • A three year teaching experience.

RECOMMENDATIONS: • Must be able to work under pressure. • Excellent communication skills. • Must be able to work independently • Willingness to travel to attend meetings and trainings. • Qualified assessor • Valid driver's licence.

CORE DUTIES: • Assist with the registrations of students and students induction procedures. • Manage and control lecturers in the faculty including regular monitoring as per academic year plan. • Management of leave of lecturers in the faculty. • Planning of lecturer work allocation in the faculty. • Assist the Faculty Head with the compilation of the timetable. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the faculty head on the prescribed format. • Liaise with students and parents.

**ENQUIRIES: MR. T MONOKO
CONTACT NO: 051 014 7823**

**POST: SENIOR LECTURER:
ENGINEERING & RELATED
PROGRAMME
REFERENCE NUMBER:
MOT/DHET/SEN-ERD/HSV/2026
POST LEVEL: 2**

**CENTRE: HILLSIDE VIEW CAMPUS
SALARY: R 452 649.00pa**

MINIMUM REQUIREMENTS:

- Three years' teachers' qualification and a Diploma/Degree in Electrical Engineering/ Electronics. • Computer Literacy, • A three year teaching experience.

CORE DUTIES: • Assist with the registrations of students and student's induction procedures. • Manage and control lecturers in the faculty including regular monitoring as per academic year plan. • Management of leave of lecturers in the faculty. • Planning of lecturer work allocation in the faculty. • Assist the Faculty Head with the compilation of the timetable. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the faculty head on the prescribed format. • Liaise with students and parents.

**ENQUIRIES: MR. T MONOKO
CONTACT NO: 051 014 7823**

**POST: LECTURER: BUSINESS STUDIES
REFERENCE NUMBER:
MOT/DHET/BS-BFN/2026
POST LEVEL: 1**

**CENTRE: BLOEMFONTEIN CAMPUS
SALARY: REQV 13- R 281 319.00pa
REQV 14- R366 051.00pa**

MINIMUM REQUIREMENTS:

- Matric/Grade 12 Certificate plus a recognised three-year National Diploma/Degree in Management Communication/Language Practice and Teaching qualification. • Computer literacy • SACE certificate.

CORE DUTIES: • Assist with the registration of students and students' induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per the work plan. • Manage own class attendance and capturing of attendance on COLTECH. • Development of Assessment tasks, marking of scripts, and capturing of marks. and verification of student marks • Prepare ICASS files: Subject Files, Assessment Files, and Evidence Files. • Maintain discipline among students. • Report on monthly basis to the Senior Lecturer on the prescribed format. • Provide academic support to the students • Liaise with students and parents.

**ENQUIRIES: Mrs MR TEBELE
CONTACT NO: 051 014 7601**

**POST: LECTURER: NCV (OFFICE PRACTICE)
REFERENCE NUMBER:
MOT/DHET/OP/BFN/2026
POST LEVEL: 1**

**CENTRE: BLOEMFONTEIN CAMPUS
SALARY: REQV 13- R281 319.00pa
REQV 14- R366 051.00pa**

MINIMUM REQUIREMENTS:

- Matric/Grade 12 Certificate plus a recognised three-year National Diploma/Degree in Business Administration/Office Management/Office Practice and teaching qualification. • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registration of students and students' induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per the work plan. • Manage own class attendance and capturing of attendance on COLTECH. • Development of Assessment tasks, marking of scripts, and capturing of marks. and verification of student marks • Prepare ICASS files: Subject Files, Portfolio of Assessment, and Portfolio of Evidence. • Maintain discipline among students. • Report monthly to the Senior Lecturer on the prescribed format. • Provide academic support to the students • Liaise with students and parents.

**ENQUIRIES: Mrs MR Tebele
CONTACT NO: 051 014 7601**

**POST: LECTURER: BUSINESS STUDIES
(ECONOMICS)
REFERENCE NUMBER:
MOT/DHET/ECO/BFN/2026
POST LEVEL: 1**

**CENTRE: BLOEMFONTEIN CAMPUS
SALARY: REQV 13- R281 319.00pa
REQV 14- R366 051.00pa**

MINIMUM REQUIREMENTS:

- Matric/Grade 12 Certificate plus a recognised three-year National Diploma/Degree in Economics/BED Economics and Management Science, BCom degree, and a teaching qualification • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registration of students and students' induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per the work plan. • Manage own class attendance and capturing of attendance on COLTECH. • Development of Assessment tasks, marking of scripts, and capturing of marks. and verification of student marks • Prepare ICASS files: Subject Files, Assessment Files, and Evidence Files. • Maintain discipline among students. • Report monthly to the Senior Lecturer on the prescribed format. • Provide academic support to the students • Liaise with students and parents.

**ENQUIRIES: Mrs MR Tebele
CONTACTS: 051 014 7601**

**POST: LECTURER: BUSINESS STUDIES
(BUSINESS MANAGEMENT)
REFERENCE NUMBER:
MOT/COLL/BS/ZAST/2026
POST LEVEL: 1**

**CENTRE: ZASTRON CAMPUS
SALARY: REQV 13- R281, 319.00pa
REQV 14- R366, 051.00pa**

MINIMUM REQUIREMENTS: • Three years' teachers' qualification and National Diploma/

Degree in Business Management. • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registrations of students and student's induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per work plan. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the Senior Lecturer on the prescribed format. • Liaise with students and parents. • Invigilation and Workplace related duties and extra mural activities.

**ENQUIRIES: Mrs JM LEEUW
CONTACT NO: 051 014 7827**

**POST: LECTURER: BUSINESS STUDIES
(ENTREPRENEURSHIP)
REFERENCE NUMBER :
MOT/DHET/LECT-BS/TBN/2026
POST LEVEL: 1**

**CENTRE: THABANCHU CAMPUS
SALARY: REQV 13- R281 319.00pa
REQV 14- R366 051.00pa**

MINIMUM REQUIREMENTS:

- Three years' teachers' qualification and National Diploma/degree in Business Management/Business Administration/ Entrepreneurship. • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registrations of students and student's induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per work plan. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the Senior Lecturer on the prescribed format. • Liaise with students and parents.

**ENQUIRIES: MR. N LINTOE
CONTACT NO: 051 014 7497**

**POST: LECTURER: BUSINESS STUDIES
(FINANCIAL MANAGEMENT)
REFERENCE NUMBER:
MOT/DHET/BS/TBN/2026
POST LEVEL: 1**

**CENTRE: THABANCHU CAMPUS
SALARY: REQV 13- R281 319.00pa
REQV 14- R366 051.00pa**

MINIMUM REQUIREMENTS:

- Three years' teachers' qualification and National Diploma/Degree in B Com Accounting/ Cost Management. • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registrations of students and student's induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per work plan. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the Senior Lecturer on the prescribed format. • Liaise with students and parents.

**ENQUIRIES: MR N LINTOE
CONTACT NO: 051 014 7497**

**POST: LECTURER: BUSINESS STUDIES
(BUSINESS MANAGEMENT)
REFERENCE NUMBER:
MOT/DHET /BUS-MAN/BOTS/2026
POST LEVEL: 1**

**CENTRE: BOTSHABELO CAMPUS
SALARY: REQV 13- R281, 319.00pa
REQV 14- R366, 051.00pa**

MINIMUM REQUIREMENTS:

- Three years' teachers' qualification and National Diploma/Degree in Business Management/ Business Administration/B. Com Accounting. • Computer Literacy • SACE certificate.

CORE DUTIES: • Assist with the registrations of students and student's induction procedures. • Planning of classroom work. • Prepare and deliver lectures to students as per work plan. • Manage own class attendance records, assessments, tests and year marks and all related duties. • Maintain discipline among students. • Prepare and manage POAs and POEs. • Report on monthly basis to the Senior Lecturer on the prescribed format. • Liaise with students and parents. • Invigilation and Workplace related duties and extra mural activities.

**ENQUIRIES: Mrs M LEBONA
CONTACT NO: 051 014 7940**